


Date	Time	Location
March 20, 2013	12:35 – 1:00	

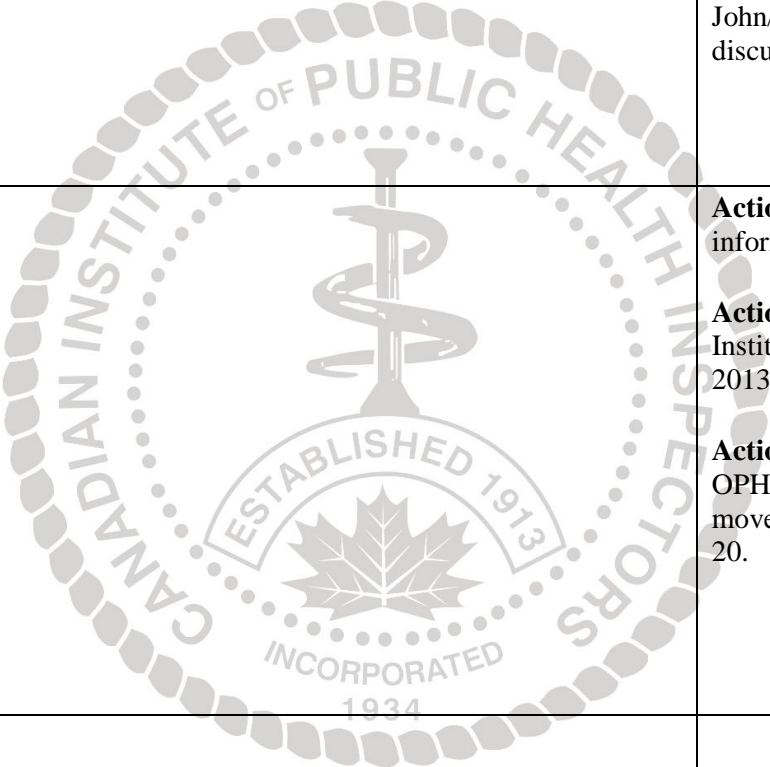
Attendees:	Regrets	Guests
Cameron Weighill (Chair), Caroline Kuate, Tony Makrostergios , Kate Beath, Ken Diplock, Lori Holmes,	John Cannan, Raymond Ramdayal, Cathy Egan, Patrick Doyle.	

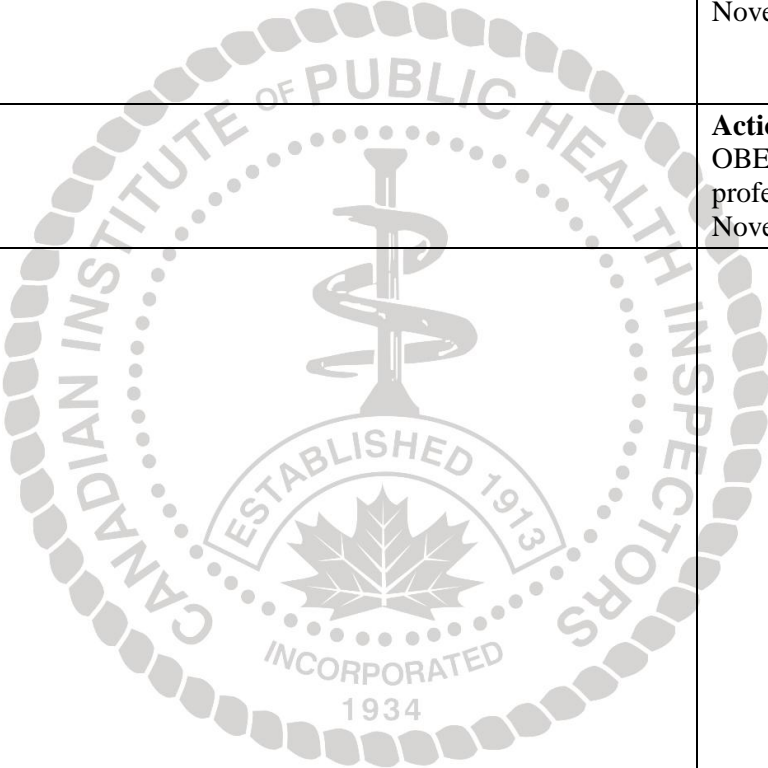
Minutes	Timekeeper
Caroline Kuate	

1. Agenda Item	Discussion	Action
2. Welcomes and Introductions		
3. Approval of Agenda	Moved by Lori Seconded by Tony Approved	
4. Review and Approval of Previous Minutes	<ul style="list-style-type: none"> Defer minute from Feb 22/23 	

<p>5. Review and Approval of Electronic Motions</p>	<p>MOTION: CIPHI Ontario to provide 5 conference registrations each to Grey Bruce and Simcoe-Muskoka District health units as a thank you for their efforts in hosting and coordinating the 2012 CIPHI AEC. Each health unit can register up to 2 people for the 2013 National Conference in Winnipeg (total of 4 National Registrations) all remaining registrations would be for the 2013 CIPHI Ontario Branch Educational conference in York Region. The money allocated will be used to cover the registration fee only, for the selected CIPHI members from the 2012 conference planning committee. Moved by: T. Makrostergios Seconded by Lori Holmes. - Carried</p>	
<p>6. Standing Items</p>	<p>Items Brought Forward</p>	
<p>6.1. Strategic Plan</p>		<p>Action Item (Feb 22): K. Diplock to send draft Committee TOR to OBEC</p> <p>Action Items (Feb 22): Caroline will update the webmaster posting and send to Cam for distribution. - complete</p> <p>Action Items (Feb 22): P&P on dropbox – OBEC update existing P&P as they are and discuss at April 10, 2013 teleconference</p> <p>Action Item (Feb 22): C. Weighill to let Tim know and will established a job description for a branch historian (SK has a good one)</p>

<p>6.2. Finance</p>	<ul style="list-style-type: none"> • The Finance Committee is working on having the final budget draft. Once completed, it will be circulated to the OBEC for approval and sent to MPS. • The budget committee to review and propose how much we can afford to support executive members who wish to attend the national conference. • Executive members to put forward their interest in writing. 	<p>Action Item (March 20): Finance Committee to complete the 2013 budget and circulate to OBEC for approval</p> <p>Action Item (Jan 22): K. Beath to communicate to MPS that first financial report must be in to OBEC by February 22, 2013. - Complete</p> <p>Action Item: (Jan 22): K. Beath and K. Diplock to work on terms of reference. K. Diplock to send Nationals terms of reference to K. Beath. Draft due February 22, 2013. -</p>
<p>6.3. Membership Support and Engagement</p>		

<p>6.4. Strategic Communications and Partnerships (ASPHIO, MOHLTC, PHO, OPHA)</p>	<p>C. Weighill has been in contact with the MOHLTC (Monica B. of the Accountability branch) and is hoping to have a meeting with the ASPHIO chair before the next meeting.</p>	<p>Action Item (Jan 22): T. Makrostergios to follow-up regarding membership. – Complete ???</p> <p>Action Item (Feb 22): C. Weighill need to set up meeting with ASPHIO and CIPHI (Tony, Kate, John/Lori) to discuss next steps on regulated profession discussion- In progress</p>
<p>6.5. Advocacy and Policies</p>		<p>Action Item (Feb 22) P. Doyle to add signature information into policy</p> <p>Action Item (Dec 1) C. Weighill to discuss Stanier Institute Opinion at NEC Teleconference in Spring 2013 - Complete</p> <p>Action Item (Feb 22) C. Weighill to follow-up with OPHA with regard to ASPHIO and CIPHI decision to move forward as a single Constituent Society by March 20. - Complete</p>
<p>6.6. Professional Development</p>		

6.7. COPE Update		Action Item: (Oct 22) K. Diplock to draft a list of policies that need to be update and/or created by November 21 completed
6.8. BOC Update		Action Item: (Oct 22) Raymond report back to the OBEC with regard to feasibility and timeline for a professional development needs assessment by November 21 – In progress
6.9. Workgroup Updates		
6.10. Conferences		Action Item (Feb 22) C. Weighill to follow-up with Conference Steering Committee ways to enhance participation in AGM -- Complete

7. Other Business		
7.1.		
8. Next Meetings		
9. Teleconference	<ul style="list-style-type: none"> • October 22, 2012 → John Cannan • November 21, 2012 → Raymond Ramdayal • December 19, 2012 → Cathy Egan • January 22, 2013 → Kate Beath • February 20, 2013 → Cancelled • March 20, 2013 → Caroline Kuate • April 17, 2013 → Tony Makrostergios • May 22, 2012 → Ken Diplock • June 12, 2012 → Patrick Doyle 	
10. Face-to-Face	<ul style="list-style-type: none"> • Fall 2013 	
11. Adjournment	<ul style="list-style-type: none"> • 	
12.	<ul style="list-style-type: none"> • 	
13.	<ul style="list-style-type: none"> • 	