

Date	Time	Location
October 29, 2013	12:30 – 1:30	Teleconference
Attendees:	Regrets	Guests
Cameron Weighill (Chair), Ken Diplock, Tony Makrostergios, Lori Holmes, Eric Devine, Patrick Doyle, Raymond Ramdayal	Kate Beath	Melanie Maracle, Chair of the Infectious Disease Working Group

Minutes	Timekeeper
Raymond Ramdayal	

Agenda Item	Discussion	Action
1. Welcomes and Introductions		
2. Approval of Agenda	<ul style="list-style-type: none"> Added electronic motions to the agenda. 	<p>Moved by P. Doyle</p> <p>Seconded by E. Devine</p>
3. Review and Approval of Previous Minutes	<ul style="list-style-type: none"> Deferred approval of the last meeting minutes. 	
4. Review and Approval of Electronic Motions	Motion: That CIPHI Ontario approves the Ontario Branch CIPHI Steering Committee's request for a loan \$20,000 for the 2014 Conference in Toronto Moved by T. Makrostergios Seconded by L. Holmes - Carried	
5. Standing Items	Items Brought Forward	

6.1 Strategic Plan	○	○ Action Item (October 29): Everyone is to review the strategic objectives we were assigned and provide an update at the next teleconference.
6.2 Finance	<ul style="list-style-type: none"> • T. Makrostergios provided an update from the Finance Committee. • Waiting to hear back from K. Beath. • Would like to have fully approved budget after face-to-face meeting 	<ul style="list-style-type: none"> • Action Item (October 29): K. Diplock and T. Makrostergios will provide MPS with a list of accounting coding charges by November 22, 2013.
6.9 Special guest – M. Maracle, Chair of the Infectious Disease Working Group	<ul style="list-style-type: none"> • <u>MOVED UP IN THE AGENDA TO ACCOMMODATE GUEST SPEAKER.</u> • M. Maracle spoke about PSS tool that was being rolled out by the Ministry. • Committee has some significant concerns with the PSS tool. • M. Maracle concerned that CIPHI was not consulted. • Will continue to work on the advocacy issue for Day Nurseries. Upcoming meeting on November 14, 2013. • Working group will be working with TPH to do IPAC day at next year's conference. This will replace the CD Workshop 	<ul style="list-style-type: none"> • Action Item (October 29): M. Maracle will contact MOHLTC regarding the fact that CIPHI was not consulted during the process.
6.3 Membership Support and Engagement	<ul style="list-style-type: none"> • No update at this time. 	

<p>6.4 Strategic Communications and Partnerships (SPHIO, MOHLTC, PHO, OPHA)</p> <p>6.5 Advocacy and Policies</p>	<ul style="list-style-type: none"> This will be E. Devine's portfolio Cam provided an up[date on the Regulated Profession Working Group 	<ul style="list-style-type: none"> Action Item (October 29): C. Weighill to speak to E. Devine regarding this portfolio Action Item (October 29): E. Devine to arrange that the conference presentations are posted on the CIPHI website.
<p>6.6 Professional Development</p>	<ul style="list-style-type: none"> R. Ramdayal provided update on webinar Discussed Public Health Media Workshop scheduled for December 9, 2013. Discussed potential upcoming workshops. C. Weighill would like to find ways to incorporate more webinars. 	
<p>6.7 COPE Update</p>	<p>No update at this time.</p>	<p>Deferred</p>
<p>6.8 BOC Update</p>	<p>No update at this time.</p>	<p>Deferred</p>
<p>6.9 Workgroup Updates</p>	<p>No update at this time.</p>	<p>Deferred:</p> <ul style="list-style-type: none"> Membership Engagement Working Group Food Safety Working Group

<p>6.10 Conferences</p>	<p>2013 Conference</p> <ul style="list-style-type: none"> • C. Weighill provided an update. • The financial reports should be wrapped up in approximately 2-3 weeks. Profit is estimated at \$20,000. 	
	<p>2014 Conference</p>	<p>Deferred</p>



	2015 Conference – Joint National & Provincial - Ottawa	Deferred
7 Other Business		
7.6 AGM	2012 and 2013 AGM Reports <ul style="list-style-type: none"> • Corrections to be made. 	<ul style="list-style-type: none"> • Action Item: K. Beath to present at the corrected report at next the next AGM.
8 Next Meetings		
8.6 Teleconferences and Minutes	<ul style="list-style-type: none"> • October 22, 2012 → John Cannan • November 21, 2012 → Raymond Ramdayal • December 19, 2012 → Cathy Egan • January 22, 2013 → Kate Beath • February 20, 2013 → Cancelled • March 20, 2013 → Caroline Kuate • April 17, 2013 → Ken Diplock • May 22, 2012 → Tony Makrostergios • June 12, 2012 → Patrick Doyle <p>C. Weighill noted that if a Councillor misses 2 meetings in a row, they must sent an email to Cam explaining the absence.</p>	
7.2 Face-to-Face	<ul style="list-style-type: none"> • No update at this time. 	

7.3 Adjournment

- Next meeting by teleconference: Tuesday, December 03, 2013, at 12:30 p.m.

- Moved by P. Doyle
- Seconded by L. Holmes

