

Date	Time
30 th April, 2014	12:30 - 13:30

Attendees:	Regrets	Guests
Cameron Weighill, Tony Makrostergios, Grant LaFontaine, Patrick Doyle, Eric Devine	Lori Holmes, Kate Beath, Raymond Ramdayal	

Agenda Item	Discussion	Action
1 Welcomes and Introductions		
2 Approval of Agenda	Move: T. Makrostergios Second: E. Devine	Action item: Approved
3 Review and Approval of Previous Minutes	Deferred to next teleconference	Deferred to next teleconference
4 Review and Approval of Electronic Motions	There were no electronic motions	
5 Standing Items	Items Brought Forward	
5.1 Strategic Plan		

<p>5.2 Finance</p>	<p>K. Beath update read by C. Weighill</p> <p>Rebate Jan-Mar Comparison: 2013 - \$18, 588 2014 - \$18, 128</p> <p>AGM Timeline 2014 - AGM Date: Oct 6, 2014</p> <p>60 days before - August 6, 2014 - - send out email with positions available (pre-elect, 2 councilors) and nomination forms</p> <p>*Executive reports sent to Sec-Treasurer for AGM booklet</p> <p>30 days before - September 6, 2014 -- Nominations Committee shall prepare a ballot with the names given on the original slate, together with the names of the additional nominees, in alphabetical order</p> <p>15 days before - September 21, 2014 -- ballots sent out to members</p>	<p>Cameron will forward email to Exec.</p> <p>Action item: (April 30th) all OBEC members to send report o K. Beath by middle of July</p>
<p>5.3 Membership Support and Engagement</p>	<p>Research being completed with more specific discussion regarding position paper</p>	
<p>5.4 Strategic Communications and Partnerships</p>	<p>C. Weighill: discussion on shortening past president term from 2yrs to 1yr will require change to by-law</p>	<p>Motion: That the OBEC present to membership a motion to change the bylaws tp reduce the term of past president to 1 year Moved by: T. Makrostergios. Second: E. Devine . – Carried</p> <p>Action</p>
<p>5.5 Advocacy and Policies</p>		<p>Action item: P. Doyle to email chair of IDWG for update on position letter for Day Advocacy Letter.</p>
<p>5.6 Professional Development</p>	<p>Deferred</p>	
<p>5.7 COPE Update</p>	<p>Deferred</p>	
<p>5.8 BOC Update</p>		<p>Action item: (December 17): Norine Schofield to provide executive summary of roles and responsibilities including time commitments of the combined position of BOC Rep/Exam Coordinator by June, 2014</p>
<p>5.9 Workgroup Updates</p>		

5.10 Conferences	<p>2013 C. Weighill – discussion on confirming complimentary registration – deferred</p> <p>2014 T. Makrostergios – Call out for Abstracts – Registration out soon but there is some difficulty in getting sponsorship.</p> <p>2015 T. Makrostergios noted the Ottawa conference is going ahead</p> <p>2016 T. Makrostergios indicated Niagara Public Health is looking forward to hosting and is currently looking to securing facilities.</p>	<p>Motion: For the OBEC to accept Niagara Public Health Unit as the host of the Educational Conference in 2016. Moved by: T. Makrostergios Second: E. Devine - Carried</p>
5.11	C. Weighill would like G.Lafontaine to check and see if Ron DeBurger has been member CIPHI since 1964. Email Tim Roak or contact main office to verify receiving pin at next conference.	Action item: Grant Lafontaine to verify 50 years of service of Ron DeBurger.
5.12	T. Makrostergios and G. Lafontaine have checked out new locker location with good price on 5x10 at \$50.00. a 3x5 is too small. The new one is good for shelving. Price may increase in a year. R. Ramdayal will complete paperwork. Current locker is kept until June, 2014.	Action item: R.Ramdayal to complete necessary paperwork for locker rental.
6.0 Other Business		
	E. Devine noted City of Hamilton librarian is looking for info on Food Safety Training Documentation from 2000	Action item: E. Devine will follow-up to verify specific needs of City of Hamilton Librarian
6 Next Meetings	30 th May, 2014	
6.1 Teleconference		
6.2		

